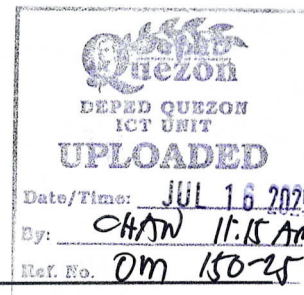




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



OFFICE MEMORANDUM
OM No. 150, s. 2025

14 July 2025

**SCHOOL-BASED FEEDING PROGRAM (SBFP) FACE TO FACE CONFERENCE
AND PROGRESS MONITORING OF DIVISION SBFP TWG: ADVANCING
PROGRAM IMPACT THROUGH ON GROUND INSIGHTS
FOR SY 2025-2026**

To : Assistant Schools Division Superintendents
Division Chiefs
Section / Unit Heads
Division SBFP TWG
School Health Personnel
All Others concerned

Relevant to School-Based Feeding Program Implementation for SY 2025-2026, this Office announces the conduct of **Face to Face Conference and Monitoring of Division SBFP Technical Working Group (TWG)** on July 17, 2025 at 8:30 a.m. to 12:00 n.n. at the Library Hub, SDO Talipan Pagbilao Quezon.

The activity aims to provide technical updates, clarify policy directions, and enhance the capacity of field implementers through direct consultation and discussion among the TWG.

Please see attached list of the Division SBFP Technical Working Group and the Program Matrix for references.

Travel expenses relevant to this activity shall be charged against SBFP Program Support Fund subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

shs/mtma/07/14/2025

DEPEDQUEZON-TM-SDS-04-010-005



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List of Participants

Division SBFP Technical Working Group

No.	Name	Position/Designation
1	Rommel C. Bautista, CESO V	Schools Division Superintendent Chairperson
2	Joepi F. Falqueza, EdD	ASDS Co-chairperson
3	Roselyn Q. Golfo, PhD	ASDS Co-Chairperson
4	Lorena S. Walangsumbat, EdD	OIC-ASDS Co-Chairperson
5	Juanito A. Merle, EdD	SGOD Chief Member
6	Marie Antoinette A. Tesalona, MD	Medical Officer III Member
7	Catherine A. Pureza	Budget Officer III Planning Team
8		Planning Officer Planning Team
9	Edmundo R. Marin, Jr.	Accountant III
10	Maricel Fortaleza	Bookkeeper in-charge of SBFP
11	Maylene Bacus	Bookkeeper in-charge of SBFP
12	Hilariona Coronado	Procurement Officer
13	George Aguila	Supply Officer II
14	Ma. Teresita M. Abella	Nurse II/Div. SBFP Focal Person
15	Krisca Anne C. Zaracena	Nurse II/ Div. MFC Focal Person/Alternate
16	Nipsirc John Ian E. Hari	1st CD SBFP NFP Coordinator/FSCO
17	Ruffa A. Anonuevo	1st CD SBFP MFC Coordinator
18	Maria Frances L. De Ocampo	2nd CD SBFP NFP Coordinator
19	Jackielyn Mae N. Ebor	2nd CD SBFP MFC Coordinator
20	Sarah Jean D. Almeyda	3rd CD SBFP MFC Coordinator
21	Dianne Maricar L. Galang	3rd CD SBFP NFP Coordinator
22	Maria Cerila S. Almonte	4th CD SBFP MFC Coordinator
23	Karen E. Danseco	4th CD SBFP NFP Coordinator
24	Francis Rainier M. De Leon	Div. Nutrition/NS Focal Person/FSCO
25	Maria Nerissa A. Diego	Food Safety Officer/Canteen Coor
26	Jenny Lyn V. Barrantes	Division WinS Focal Person/Deworming
27	Dominic M. Colubong	Gulayan sa Paaralan Program
28	Michelle G. Duma, PhD	SEPS- SMME
29	Paul Clifford Marquez	SEPS- SocMoNet/Partnership
30	Jose Macario Ernie V. Patino	Dentist II/ Dentist-in-Charge

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Program Matrix

Time	Activities	Person Involved
9:00-9:15	Preliminaries - Prayer - Welcome Remarks - Messages - Roll-Call of participants - Objectives of the activity	SBFP CD 1 Coordinators Juanito A. Merle, EdD SGOD Chief Rommel C. Bautista, CESO V SDS SBFP CD 1 Coordinators
9:15- 9:20	Reconstitution of Division SBFP Technical Working Group	Dr. Marie Antoinette A. Tesalona Div. Medical Officer III
9:20-10:00	Feedback Reporting on the conducted TA and Planning Workshop on Cluster Procurement - Approved Cycle Menu - Technical Specs version 7 - Number of Cluster lead schools with registered Philgeps - Number of Cluster Lead Schools with posting	Ma. Teresita M. Abella SBFP Focal Person
10:00-10:30	Report on Baseline Nutritional Status for SY 2025-2026	Francis Rainier M. De Leon Div. Nutrition Coordinator
10:30- 11:00	Updates on SBFP FY 2024 and 2025 budget utilization - Payment tracking for Supplier - Procurement savings – FY 2024 - FY 2025 PPAs	Arlene M. Tudla COS-AS II Krisca Anne C. Zaracena
11:00- 11:30	Ways Forward - TA to Newly Hired AOs/ School Leaders on SBFP Policy and Guidelines, SBFP Forms, Reporting, Liquidation - IAR, DR, ICS, - Onsite Monitoring of SBFP implementation – Cluster Lead Schools - Reporting schedule to CO, RO online	Ma. Teresita M. Abella SBFP Focal Maricel Fortaleza Accounting Section Brandon De Mesa Accounting Section Michelle De Mesa Supply Section Ma. Teresita M. Abella SBFP Focal
11:30-12:00 nn		

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